# Convention Center Operating Corporation

***Jacob K. Javits Convention Center***

## IMMEDIATE OPENING
## July 21, 2009

**Job Title:** Advertising Sales Manager

**Department:** Sales and Marketing

**Supervisor:** Doreen Guerin

**Posting period from:** At least two weeks or until position is filed (08/04/09)
**Human Resources representative:** Carmen Fana

Applicants must complete an application (available from Jennie Chin) and are urged to attach a copy of their resume to the application

**Grade: 14** **Minimum Salary: $ 65,000**

**BASIC FUNCTION:**

- Primary responsibilities: Advertising sales for Javits mediums (listed below) and Corporate sponsorship sales (long term multi-faceted agreements).
  - Javits Center TV Network
  - Outdoor LED Marquee
  - Backlit Displays
  - Escalator Handrails
  - Interactive Phone Kiosks
  - Javits Center Website (in development)
  - Show Manager Bulletin (6 x year newsletter)
  - Tool Kit (Website)

**EDUCATION & REQUIREMENTS**:

- Candidates must have excellent communication skills and demonstrate strong initiative and a proven track record of working independently and creatively.
- Must be able to perform under pressure and have a working knowledge of the trade show and advertising environment.
- Prior P&L responsibility is required.
- Bachelor's (B.A.) Degree in lieu of ten years progressive professional experience.

The policy of this company prohibits any employment practice which in any way discriminates or tends to discriminate against any person, employee, or employment with respect to conditions or privileges of employment because of an individual's race, color, religion, national origin, ancestry, marital status, non-job related disability, past service in the Armed Forces of the United States, sex, or age, as provided by law.

**CONVENTION CENTER OPERATING CORPORATION IS AN EQUAL OPPORTUNITY EMPLOYER**